

# THIRD-PARTY NOTIFICATION

## Third-Party Notification Alert others if a shutoff of service is imminent.

Some residential customers, due to individual situation, find it beneficial to designate a third party to receive copies of special notices that may be sent to them by United Power.

As an example, a customer's unexpected absence or unavailability causes a bill to remain unpaid for a prolonged period, a third party can take steps in time to prevent a possible shutoff of electric service. The designated third party may be a relative, personal friend, or even an agency.

United Power makes every effort to reach customers with past due accounts far in advance of the time electric service is disconnected. A shutoff notice is sent only as a last resort.

**Completion of the form below will authorize United Power to send a copy of the shutoff notice to a third-party so they are aware of the situation. It does not obligate the third-party to pay the past due bill.**

For additional information, please call United Power's Customer Service department at 303-637-1300.



### Third-Party Notification Form

*Must be signed by both Authorizing Customer and Designated Third-Party*

This form authorizes United Power to mail a duplicate copy of special notices—particularly any concerning a possible disconnection of electric service because of non-payment of bills to the party named below.

**Customer Name:** \_\_\_\_\_

Service Location Street Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Third-Party Name:** \_\_\_\_\_

Third-Party Telephone Number: \_\_\_\_\_

Third-Party Street Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Relationship to Customer: \_\_\_\_\_

Third-Party Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Third-party is not obligated to pay customer's electric bill, nor will receipt of duplicate notice necessarily defer or prevent disconnection of service.**

Mail completed form to: United Power  
Attn: Customer Service  
PO BOX 929  
Brighton, CO 80601

Cycle No: \_\_\_\_\_